

Posted: Friday, November 8, 2019, at 3:30 p.m.

REGULAR MONTHLY MEETING NOTICE AND AGENDA

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District will meet in regular monthly session on Tuesday, November 12, 2019, at 12:00 p.m. The meeting will be held at the Port office which is located at 100 Port Boulevard, Chalmette, Louisiana.

Larry M. Aisola, Jr., Secretary

Regular Monthly Meeting
November 12, 2019

A G E N D A

Henry Ballard, Jr. _____
William T. Bergeron _____
Larry M. Aisola, Jr. _____
Rachel L. Nunez _____
Harold J. Anderson _____

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Any Public Comment in accordance with R.S. 42:14 (D)
5. Approval of minutes of the regular meeting held on October 8, 2019.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

6. Presentation by Hienz & Macalusa, LLC of Fiscal Year 2018-2019 Audit.

7. Approval of Fiscal Year 2018-2019 Audit.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

8. Approval of new lease with Danni Productions LLC for approximately 133,500 sq. ft. of laydown area located at 200 Marlin Drive and 4,500 sq. ft. of storage space located at 621 Bonita Drive, Building #64, Chalmette Terminal.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

9. Approval of new lease with Mark Shiffer Surveyors Inc. for approximately 180 sq. ft. of office space located on the second floor of the St. Bernard Port, Harbor and Terminal District's Administration/Security Complex.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

10. Approval to terminate lease with Rain CII Carbon, LLC for 163,760 sq. ft. of laydown area, Yard 2, Chalmette Terminal; tenant needed additional area for one month instead of two.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

11. Approval of Consent Request for Sun Louisiana, LLC to construct proposed well, rock pad and structures for the Bowsprit Prospect No. 1 Well, Breton Sound Area, Block 1, St. Bernard LA.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

12. Request for Proposals were received in the Port office on Tuesday, October 29, 2019, at 2 p.m. for the leasing of 6301 Paris Road, Chalmette, Louisiana. The Proposals were as follows:

<u>Name</u>	<u>Amount</u>
St. Bernard Eco-Tourism	\$3,000 per month/\$36,000 per year
Zeljko Franks	No Bid
Brad Robin	No Bid
Chad Neill	No Bid

Approval to award the proposal to and authorize the Executive Director to negotiate the lease provisions with _____.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

13. Request for Bids were received in the Port office on Tuesday, September 24, 2019, at 2 p.m. relating to the Warehouse 1 Re-Sheeting project. The Bids were as follows:

<u>Name</u>	<u>Amount</u>
Delvalle Services	\$253,853.60
Boasso Construction	No Response
Industrial Roofing	No Response

Approval to award the Bid to _____ in the amount of \$ _____.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

14. Finance Report

15. Executive Director's Report

American Sugar Refining

Boasso Global

Christmas Open House: December 18, 2019 - Noon to 3 p.m.

Construction

16. Authorization for the Executive Director to enter into a professional services contract with Intelligent Transportation Systems LLC (ITS) to provide design, installation, and maintenance of the Port's security system to include hardware, software and network communications, not to exceed \$571,500.00. Port Security Grant Program #EMW-2018-PU-00022.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

17. Resolution authorizing the Executive Director to sign and perform all duties and administration relating to the Delta Regional Authority Grant.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

18. Authorization for the Executive Director to enter into a professional services contract with N-Y and Associates for engineering services relating to the Delta Regional Authority Grant, not to exceed \$54,771.00.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

19. Resolution authorizing the Executive Director to sign the Intergovernmental Reimbursement Agreement with the State of Louisiana, Department of Transportation and Development for the Melvin Perez Parkway Transit Shed & Truck Staging Area project and be the Authorized Representative.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

20. Authorization for the Executive Director to enter into a purchase agreement with Chalmette Vista, Inc. for the purchase of 8951 W. St. Bernard Highway & 9001 W. St. Bernard Highway Lot X and Lot X-3-A, Chalmette Vista, Chalmette, Louisiana for the purchase price of \$1,823,000.00.

Motion by _____ Seconded by _____

Yeas: _____ Nays: _____ Motion carried _____

21. Old Business

22. New Business

23. Adjournment

Motion by _____ Seconded by _____

Next regular meeting date will be Tuesday, December 10, 2019.